



September 28, 2010

**WESTON SOLUTIONS, INC.**  
1400 Weston Way  
P.O. Box 2653  
West Chester, PA 19380



**Re: *Deepwater Horizon* Document Preservation Notice**

Dear Vendor/Contractor:

As you are likely aware, there are pending legal matters involving the incident that took place on the semi-submersible drilling rig *Deepwater Horizon* on April 20, 2010. Your company is one of many that provided goods, services or other assistance in connection with the *Deepwater Horizon* rig, the drilling operations at Mississippi Canyon Block 252, and/or the response to the April 20 incident. As a result, your company, including its officers, employees, representatives and agents, may have documents, information, or other materials that are potentially relevant to the *Deepwater Horizon*, the April 20 incident, or the response to that incident, including efforts to contain and clean up the discharge or release of hydrocarbons.

This letter is to advise you that your company should take steps to preserve any and all such potentially relevant materials in its possession, custody or control. No materials potentially relevant to the incident itself or the response to the incident should be altered, deleted, destroyed or discarded. Any and all potentially relevant materials, whether in electronic or non-electronic form, should be retained. This includes, but is not limited to, all e-mails and other electronic files or databases; paper documents; photographs, video and other recordings; physical objects; and other materials. This request also includes, among other things, physical samples and specimens collected in connection with your work related to the incident, including, but not limited to, oil, soil, water, air, and any other samples, as well as any flora or fauna collected, for purposes of assessing the extent, nature, or effects of the spill or efforts to contain or remediate the spill or its effects.

To the extent you have any policy or practice that, if followed, would result in the destruction, degradation, or loss of any of potentially relevant materials, we ask that such policies be suspended immediately. If you have been hired to perform sampling and testing protocols that necessitate consuming, altering, or destroying a physical sample in question, we ask that you fully document any such procedures, and take steps to preserve, to the fullest extent practical, any remaining portions of such samples, in addition to any documents or data generated in connection with such activities.

Please send an e-mail to the following address if you have questions or if your company does not intend to preserve any and all potentially relevant materials: [Legal\\_Hold\\_Horizon@bp.com](mailto:Legal_Hold_Horizon@bp.com). You may also call (281) 366-3822 if you have questions.

Sincerely,

BP Exploration & Production Inc.